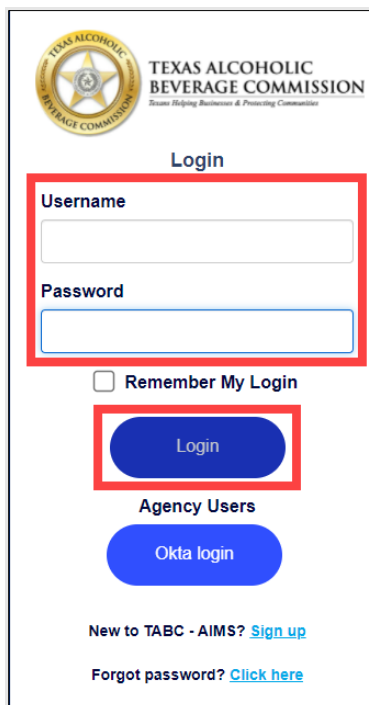
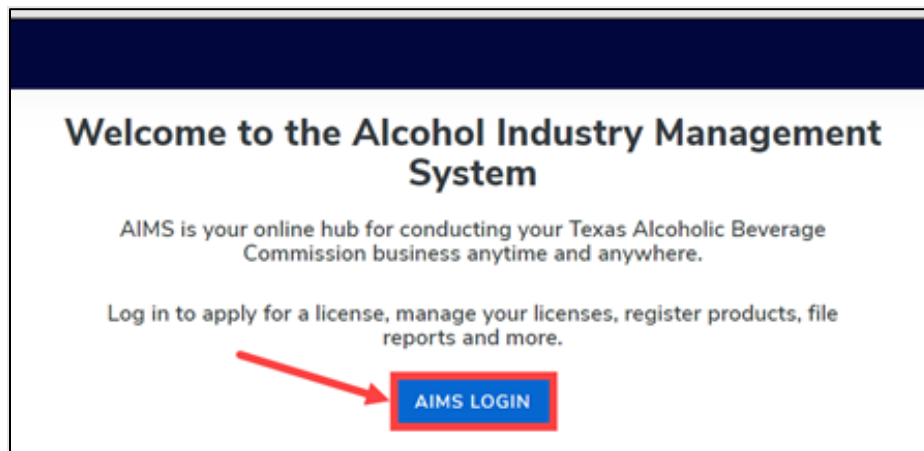


How To Renew Your License in AIMS

Before proceeding, please read the [How To Create an Account in AIMS](#) and [How to Claim Your Business in AIMS](#) guides.

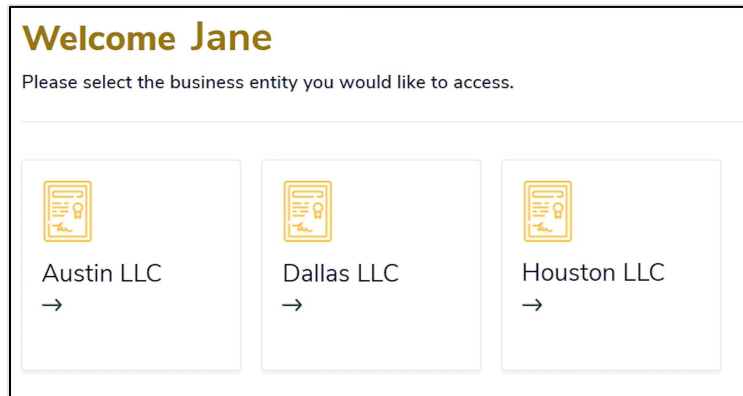
1. Log in to AIMS:

- Enter tabc.texas.gov/aims in Google Chrome or Microsoft Edge on any device.
- Click **Visit AIMS**.
- Click **AIMS LOGIN** once on the AIMS landing page.
- Enter **Username** and **Password**. Click the **Login** button.

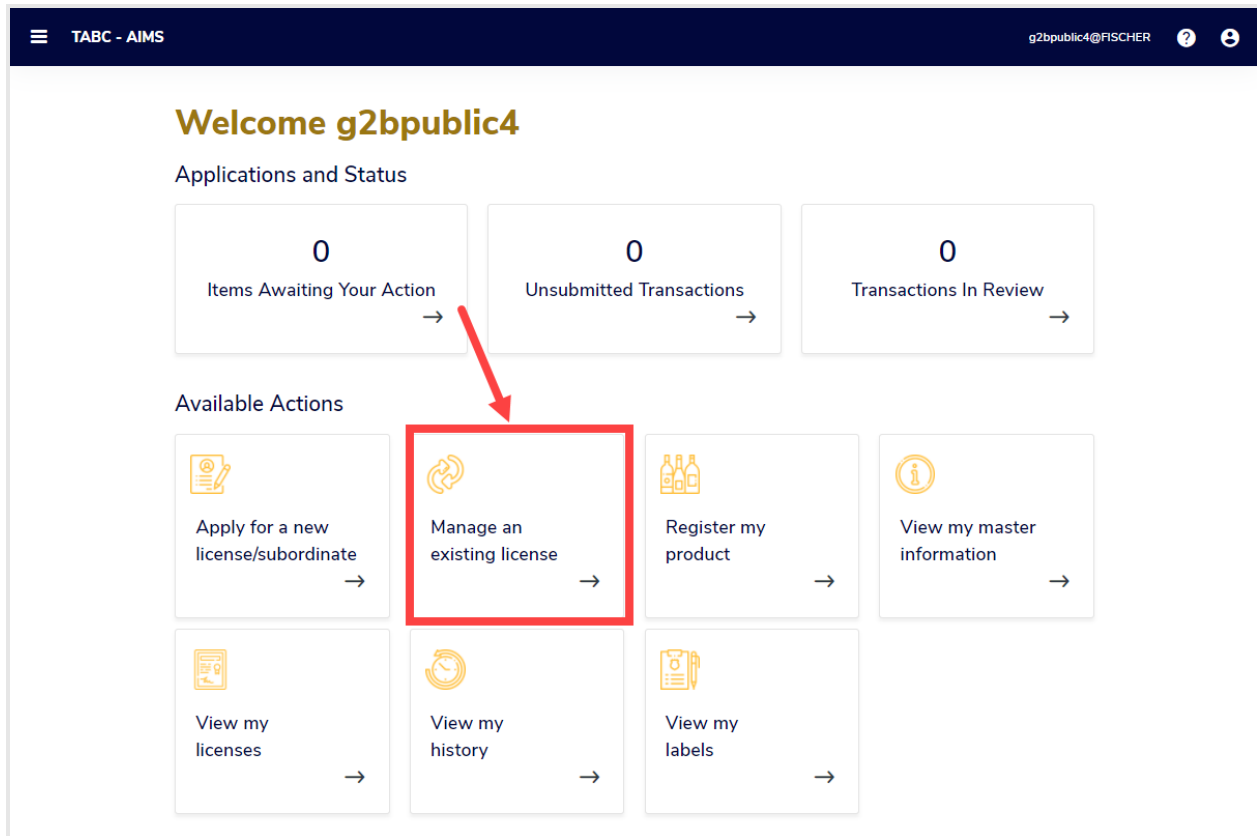


- If you have several business entities, click the desired business entity. The AIMS dashboard for that business entity will appear.

Example:



Click the **Manage an existing license** button.





3. Select the **checkbox** next to the license that needs renewal. It must be a license in the 30-day renewal period. If it is not in the 30-day renewal period, you will not be able to proceed.

From the Actions dropdown box, select **Renewal**.

Click the **Take Action** button.

Manage an existing license

The licenses visible to you are based on your access level. If you believe there is an error, please contact your account administrator. Select the license you would like to view/edit.

EXPORT TO EXCEL

s...	Legacy...	Licens...	License Type	Expirati...	Trade Name	Licens...	City
<input type="checkbox"/>			Winery Permit (G)	09/07/2021		Active	FREDERICK...
<input checked="" type="checkbox"/>			Winery Permit (G)	07/27/2023		Active	FREDERICK...

1 - 2 of 2 items

Actions +

Renewal

TAKE ACTION



4. Answer the questions using the dropdown lists. Depending on the answers you give, you may need to provide an explanation.

Click the **Next** button.

A screenshot of the "License Renewal" form in the AIMS system. The form is titled "License Renewal" and includes a red asterisk indicating required fields. It shows a selected license number (partially obscured) and an expiration date of 7/27/2023. There are three dropdown menus for questions: "Is this application being made by you for the benefit of someone else?", "Has the applicant, applicant's spouse, partner, officer, director or stockholders, of the licensed entity become disqualified by law or by facts and conditions from holding a license or permit under the Texas Alcoholic Beverage Code?", and "Are there any changes to your ownership structure that has not been reported to TABC previous to this application?". Below these is a "Supporting Additional Document" section with a "SELECT FILES..." button. At the bottom, there is a checkbox for a sworn statement and two buttons: "CANCEL" and "NEXT". A red arrow points to the "NEXT" button, which is highlighted with a red border.



- The **Payment Details** screen will appear. You have the option to pay now or add to the Payment Cart.

Note: Payment Cart is not available for excise tax, enforcement items, demand funds, or TexNet payments.

If no other transactions need to be processed, **Choose Payment Type** from the dropdown, affirm the statement by selecting the **checkbox** and click the **Pay Now** button.

TABC - AIMS Payment Cart (1)

Transaction Details	Amount	Edit
New Product Registration	\$25.00	Edit

Description	Fee
Product Registration Fee	\$25.00

Choose Payment Type * Credit Card

Agency Fee * \$25.00

Total Costs \$25.82

*This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

By selecting this checkbox, I swear that I have voluntarily executed this application.

PAY NOW **ADD TO CART**

If you would like to complete more transactions and pay for multiple items at once, affirm the statement by selecting the **checkbox** and clicking the **Add to Cart** button. When transactions are complete, click the **Payment Cart** in the upper right.

Note: You can add up to 10 transactions to the Payment Cart.

TABC - AIMS Payment Cart (2)

Transaction Details	Amount	Edit
New Product Registration	\$25.00	Edit

Description	Fee
Product Registration Fee	\$25.00

Choose Payment Type * Select Payment Type

Agency Fee * \$25.00

Total Costs

*This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

By selecting this checkbox, I swear that I have voluntarily executed this application.

PAY NOW **ADD TO CART**



6. Complete payment details with ACH or credit card.

Payment

1 Payment Type 2 Customer Info 3 Payment 4 Submit Payment

Payment Type ✓

Credit Card

Customer Information ✓

Address: Wyatt Corp, Austin, TX 78731
Phone Number: 5122222222
Country: United States
Email Address: [Redacted]

Payment Information

Credit Card Number * [Redacted] ✓
Credit Card Type: [Visa, Mastercard, American Express, Discover] ✓
Expiration Month: 11 - November ✓
Expiration Year: 2025 ✓
Security Code: 123 ✓
Name on Credit Card: [Redacted] ✓

Transaction Summary

License Fee [Redacted]
Texas.gov Price [Redacted]

Need Help?
You have selected to pay by credit card. Complete Customer Billing Information and enter Credit Card Information.

Next >

Cancel

Once payment is submitted, the payment details screen will appear. Click the **Download Receipt** button to print or save your receipt. You'll also get an email confirming your payment and application submission.

Payment Details

Application ID : 1489

* Required field

Your payment has been successfully processed. NOTE: PLEASE DOWNLOAD THE RECEIPT FOR YOUR RECORDS.

Transaction Details	Amount
Renewal	\$41.00

5 items per page 1

1 - 1 of 1 items

DOWNLOAD RECEIPT