

How To File Excise Tax Reports: Distiller's and Rectifier's Permit (D)

This document will provide guidance for submitting an excise tax report for the Distiller's and Rectifier's Permit (D). Each permit holder must submit information known as schedules. D Permit holders must submit Schedule 1, Schedule 2 and Schedule 3.

- **Schedule 1** reports manufacturing and sales. Under this schedule, include the total amount of alcohol manufactured for the month, in gallons and/or units. Businesses that are eligible **to sell on-premise or off-premise** will also include the gallon amount sold for each category for the reporting month under this schedule.
- **Schedule 2** reports incoming alcohol (product received) and exemptions, such as alcohol exported out of the state or used in a lab for testing.
- **Schedule 3** reports bulk wine and distilled spirits received.

Businesses required to file excise tax reports must file their reports between the 1st and 15th of the month, covering activity in the previous month. Because of this, you will typically be selecting the previous month as the reporting period.

There are two ways to submit the information:

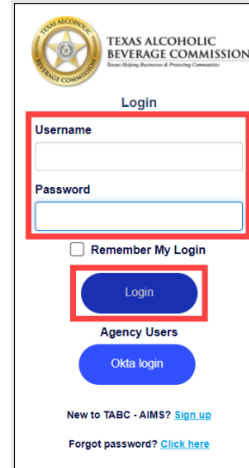
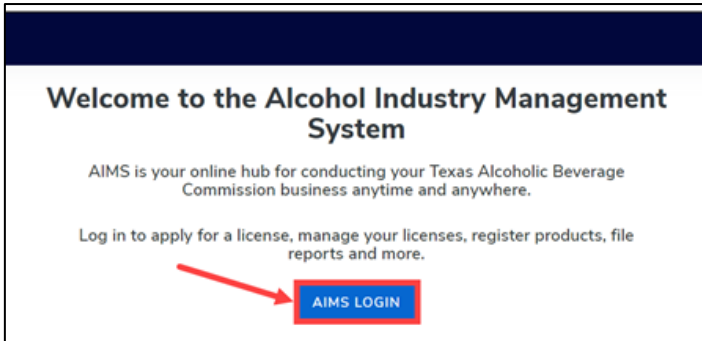
- **File upload** allows you to upload spreadsheets (CSV files). You will download the template files, enter information in the provided fields and upload the completed spreadsheets.
- **Online filing** allows you to manually enter each piece of information through an online form.

i **Businesses that filed paper excise tax reports after Oct. 1, 2021:**

- **Begin filing excise taxes in [AIMS](#).** TABC has completed the migration of most paper reports to the online system.
- If AIMS displays the message, "Please report Excise Tax for previous months," contact AIMStaxhelp@tabc.texas.gov for assistance.

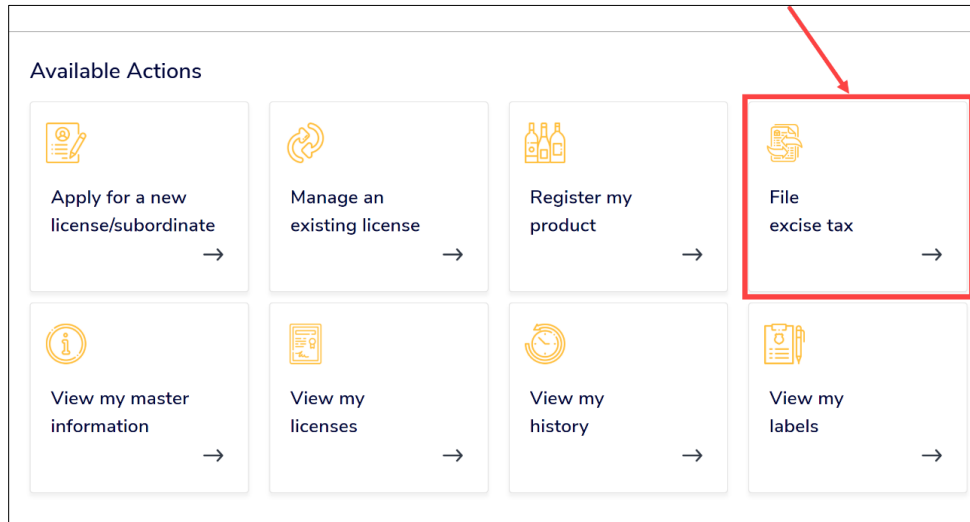
1. Log in to AIMS:

- Enter tabc.texas.gov/aims in Google Chrome or Microsoft Edge on your device.
- Click **Visit AIMS**.
- Click **AIMS LOGIN** when you're on the AIMS landing page.
- Enter **Username** and **Password**. Click the **Login** button.



1. If you have several business entities, click the business entity you want to access. The AIMS dashboard for that business entity will appear.

Click the **File excise tax** button.



i If you have **no records to add**, use **OPTION 2: ONLINE FILING** and refer to the [How To File an Excise Tax Zero Shipment Report \(BB, BC, BW, BP, D, G, W, X and DS\) User Guide](#) for more information.



OPTION 1: FILE UPLOAD

2. Select the **checkbox** next to the license for which you need to submit excise taxes.



Excise Tax

The licenses visible to you are based on your access level. If you believe there is an error, please contact your account administrator. Select the license you would like to file excise taxes for.

License Number	License Type	DBA Operating Name	License Status	City
<input type="checkbox"/>			Active	DALLAS
<input type="checkbox"/>			Active	DALLAS
<input checked="" type="checkbox"/>	Distiller's and Rectifier's Permit (D)		Active	DALLAS
<input type="checkbox"/>			Expired	DALLAS

3. Scroll down.

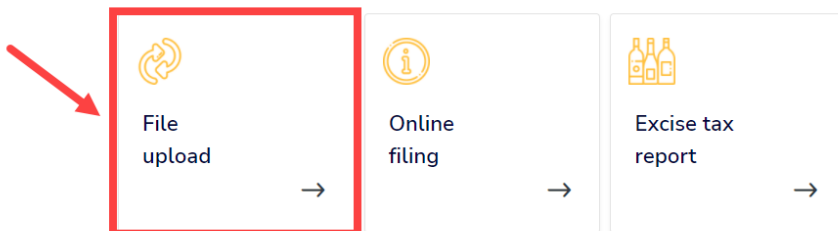
Click the **File upload** button.



Please note that you must report for every excise reporting period, even if you did not conduct any alcohol business during a reporting period. If you fail to report during a period, you must complete your report for that period and all subsequent unreported periods before you may report for the current excise period.

Depending upon your license type, you will be required to upload different schedules. Please contact TABC support if you need assistance completing your excise report.

Excise reports are due by the 15th of every month for the previous reporting period.





4. **Select Reporting Period** from the dropdown list. You will typically be selecting the previous month as the reporting period.

Click the **Next** button.



Excise Tax File Upload

* Required

Select Reporting Period *

October 2021 v

BACK NEXT

5. If this is your first time submitting an excise tax report in AIMS, you'll need to enter an opening inventory. If this is not your first time submitting, skip to **Step 8**. The opening inventory is the total closing inventory from the previous reporting period. For more information, [view this document outlining important information for entering opening inventory in October 2021 for September reports](#). Enter opening inventory for each beverage category and click the **Add Record** button.

***Note:** You won't have to enter **Opening Inventory** amounts for subsequent report filings.



Submit Opening Inventory

* Required

Add View

Previous Bottled Inventory Running Taxable Gallons Running Taxable Units

0 0 0

Opening inventory Spirits (Gallons) Opening inventory: In-State Minis (Units)

100 50

BACK ADD RECORD



Alcohol Types and Descriptions Provided for Reference

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)

6. A green box will appear in the upper-right corner saying the record is saved.

Click **View**.

TABC - AIMS Record is saved.

Submit Opening Inventory * Required

Add View

Previous Bottled Inventory
0

Running Taxable Gallons
0

Running Taxable Units
0

Opening inventory Spirits (Gallons)
0

Opening inventory: In-State Minis (Units)
0

BACK
ADD RECORD

7. Check that the entries are correct.

Click the **Next** button.

TABC - AIMS Record is saved.

Submit Opening Inventory * Required

Add View

EXPORT TO EXCEL

Alcohol	Opening inventory	Description	
SPIRITS	100.0000	Initial Inventory	✖
UNITS	50.0000	Initial Inventory	✖

NEXT

8. Download all the required schedules for your permit.

You may see the file upload screen for the Distiller’s and Rectifier’s Permit (D) has each Schedule listed twice and has a Schedule 4. **You only need to download and submit one of Schedule 1, 2 and 3. Do not complete Schedule 4.**

The files on this page are templates you will use to enter the necessary information. Click each file name to download the file onto your computer. AIMS will automatically display which schedules are required based on the license or permit type.

Do not change the file type or column headings when you save each file (i.e., keep them as a CSV file).

Important Note: You will need to ensure Alcohol Type, Transaction Type and Sale Type entries match the text field format provided in this document. If the information is not entered in the exact format listed below, you’ll receive an error and won’t be allowed to proceed with your submission. Data entry will be based on your permit type.

Once you’ve downloaded the files, click the **Next** button.

File Upload

ⓘ The selected **Distiller’s and Rectifier’s Permit (D)** license ID of [REDACTED] is required to report the following excise schedules. You have the option of submitting your excise schedules via CSV upload, or via web form with guided questions.

Schedule	File name
Schedule 1	Schedule1.csv
Schedule 1	Schedule1.csv
Schedule 2	Schedule2.csv
Schedule 2	Schedule2.csv
Schedule 3	Schedule3.csv
Schedule 3	Schedule3.csv
Schedule 4	Schedule4.csv

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NEXT





9. Complete all the required schedules for your permit. See detailed instructions for each schedule.

Schedule 1

The following fields are required:

	A	B	C	D
1	Transaction	AlcoholType	Quantity	SaleType
2				

How To Complete

Fill in each cell with the information shown below.

Transaction (Column A): Type either “Manufacture” or “Direct Sales” into each cell. Inventory reported as Manufacture should be reported on a separate row from Direct Sales.

- **Manufacture**

Select and enter this option if the alcoholic beverage inventory is manufactured (e.g., a distillery reporting gallons of distilled spirits bottled).

If you select this option, you will leave SaleType (Column D) blank for that row.

- **Direct Sales**

Select and enter if the business made sales off-premise and sales on-premise during the reporting period.

If you select direct sales, you must enter an option for SaleType (Column D).

AlcoholType (Column B): the alcohol type manufactured and/or sold on-premise or off-premise.

Choose from the options listed under Alcohol Type below and type them exactly as they appear:

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)

Quantity (Column C): Gallon amounts cannot exceed four (4) decimal places to the right. You must use decimals when entering units and not fractions.

Correct	Incorrect
101.3333	101 1/3

SaleType(Column D): includes sales made off-premise and sales made on-premise.

- OFFPREMISE – sold for off-premise consumption (“to-go”).
- ONPREMISE – sold for on-premise consumption.

Example

A distillery that manufactured 1000.5 gallons of spirits and 10 units of minis would report these as such:

	A	B	C	D
1	Transaction	AlcoholType	Quantity	SaleType
2	Manufacture	SPIRITS	1000.5	
3	Manufacture	UNITS	10	
4				

Schedule 2

Schedule 2 requires the following fields:

	A	B	C	D	E	F
1	Permit	TransactionType	Invoice Date	Invoice Date	AlcoholType	GallonsQuantity
2						

How To Complete

Fill in each cell with the information as outlined below.

Permit (Column A): The permit field is only required for Wholesalers transaction types (see Column B information below for descriptions of each transaction type).

- For transaction type WHOLESALERS, enter the AIMS license or permit number for the receiving permittee. Enter only the numbers and do not include any leading letters.

If you chose a Transaction Type other than WHOLESALERS for Column B (see below) , leave the Permit field (Column A) blank for that row.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)



TransactionType (Column B): Submit received alcohol (INCOMING) or record exemptions, if applicable.

Transaction Type	Description
CARRIER	Carrier claim
DESTRUCTIONS	Approved TABC destruction amount
EXPORTS	Out of state exports
LAB	Inventory used for lab use purposes
WHOLESALERS	Sales to wholesalers – applies only for G, D, W and X permittees
MILITARY	Sales to military installations
OTHER	You must receive TABC approval for exemption type. Contact our Excise Tax Team if you have any questions.

Invoice Date (Column C): Enter in the format M/D/YYYY, M/DD/YYYY, MM/D/YYYY or MM/DD/YYYY.

Invoice Number (Column D): Enter invoice number (no specified format).

***NOTE:** Column D may be incorrectly titled Invoice Date in the spreadsheet template. **Do not** enter the invoice date in this column or change the name of the column heading. **Only enter Invoice Number** into Column D.

AlcoholType: Choose the correct alcohol type from the table below and enter it exactly how it appears.

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)

GallonsQuantity: Gallon amounts cannot exceed four (4) decimal places to the right. You must use decimals when entering units and not fractions.

Correct	Incorrect
101.3333	101 1/3

Example

If a business sold 1000.5 gallons of spirits to a wholesaler with permit number 123456789 on Oct. 2, 2021, documented in invoice #123456, that would be entered as follows:

	A	B	C	D	E	F
1	Permit	TransactionType	Invoice Date	Invoice Date	AlcoholType	GallonsQuantity
2	123456789	WHOLESALERS	10/2/2021	123456	SPIRITS	1000.5
3						

Schedule 3

The following fields appear in Schedule 3. **However, you only need to complete the fields highlighted in the image below.**

	A	B	C	D	E	F	G	H	I	J	K	L
1	Permit	Transaction Type	Invoice Date	Invoice Number	Alcohol Type	Quantity	Price	Customer name	Address	Shipper	Tracking	IsCreditMemo
2												
3												

How To Complete

Fill in each cell with the information as outlined below.

Permit (Column A) – TABC permit number of supplying permittees. Use the new AIMS license or permit number and enter only numbers with no leading letters.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)

Transaction Type (Column B): “Bulk” is the only transaction type option and should be entered in Column B in every row you are reporting information.

Invoice Date (Column C): Enter in the format M/D/YYYY, M/DD/YYYY, MM/D/YYYY or MM/DD/YYYY.

Invoice Number (Column D): Enter invoice number.

Quantity (Column F): Gallon amounts cannot exceed four (4) decimal places to the right. You must use decimals when entering units and not fractions.

Correct	Incorrect
101.3333	101 1/3

Complete the information and save the files to your computer. Be sure you do not change the file format and maintain the CSV file type.



10. **Upload Schedule 1.** Return to AIMS and click **Choose File**. Follow the prompts to find the Schedule 1 file you completed.

Click **Upload File**.

If entries are correct, you will be directed to the next schedule. If errors are found, correct them and re-upload.

11. **Upload Schedule 2.** Click **Choose File** and find the completed file on your computer.

Click the **CSV Excise Report File Upload** button.

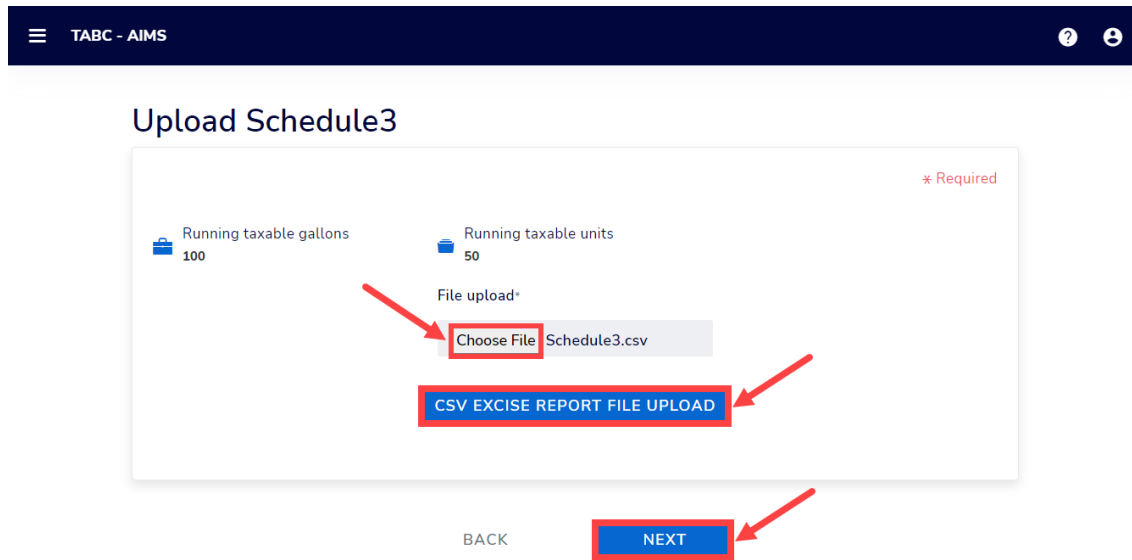
If entries are correct, you will be directed to the next schedule. If errors are found, correct them and re-upload.



12. **Upload Schedule 3.** Click **Choose File** and find the completed file on your computer.

Click the **CSV Excise Report File Upload** button.

If entries are correct, you will be directed to the next schedule. If errors are found, correct them and re-upload.





13. Submit Summary

Select the **Alcohol Type** from the dropdown list.

Enter **Ending Inventory**.

Click **Add Record**.

Repeat this step for each alcohol type you sell.

Submit Summary * Required

[+ Add](#) [Summary](#)

Previous bottled inventory Spirits (Minis Units) 0
 # Previous bottled inventory Spirits (Gallons) 0
 Running taxable gallons 100

Running taxable units 50

Alcohol Type * v Ending inventory * 150

[BACK](#)
ADD RECORD

Alcohol Types and Descriptions Provided for Reference

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)



14. When complete, click **Summary**.

TABC - AIMS

Submit Summary

* Required

+ Add **Summary**

Previous bottled inventory Spirits (Minis Units) 0

Previous bottled inventory Spirits (Gallons) 0

Running taxable gallons 100

Running taxable units 50

Alcohol Type *
Select

BACK ADD RECORD

15. Check that the information is correct.

Click the **Next** button.

TABC - AIMS

Submit Summary

* Required

+ Add **Summary**

EXPORT TO EXCEL

Alcohol	Ending inventory	
UNITS	100.0000	
SPIRITS	150.0000	

« ‹ › »

NEXT

16. Review the Attestation and click the **Submit** button.

Attestation

By submitting this report, you are representing to the Commission that you are legally authorized to do so on behalf of the entity/business listed as the permittee. Furthermore, you are affirming that all the information and facts stated in the report, or in any written instrument relating to or supplementing the report, are true, correct, and not misleading. A false or misleading statement may result in cancellation or suspension of the license or permit.

[BACK](#)
SUBMIT

17. The payment screen will appear with the charges. Scroll down.

If you submit payment through **TEXNET**, view the [How To Submit a TEXNET Payment User Guide](#) for more information.

Choose **Payment Type** from the dropdown list.

Select the **checkbox** to agree to the attestation.

Click the **Pay Now** button to be taken to Texas.gov for payment.

Texas Low Wine(TXLW)	0.204	\$1.02
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Grand Total:	\$148.67
Agency Fee:	\$148.67
2% Discount:	\$0.00
Credit:	\$0.00
Total Costs*:	\$148.67

Choose Payment Type *

Select
▼

*This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

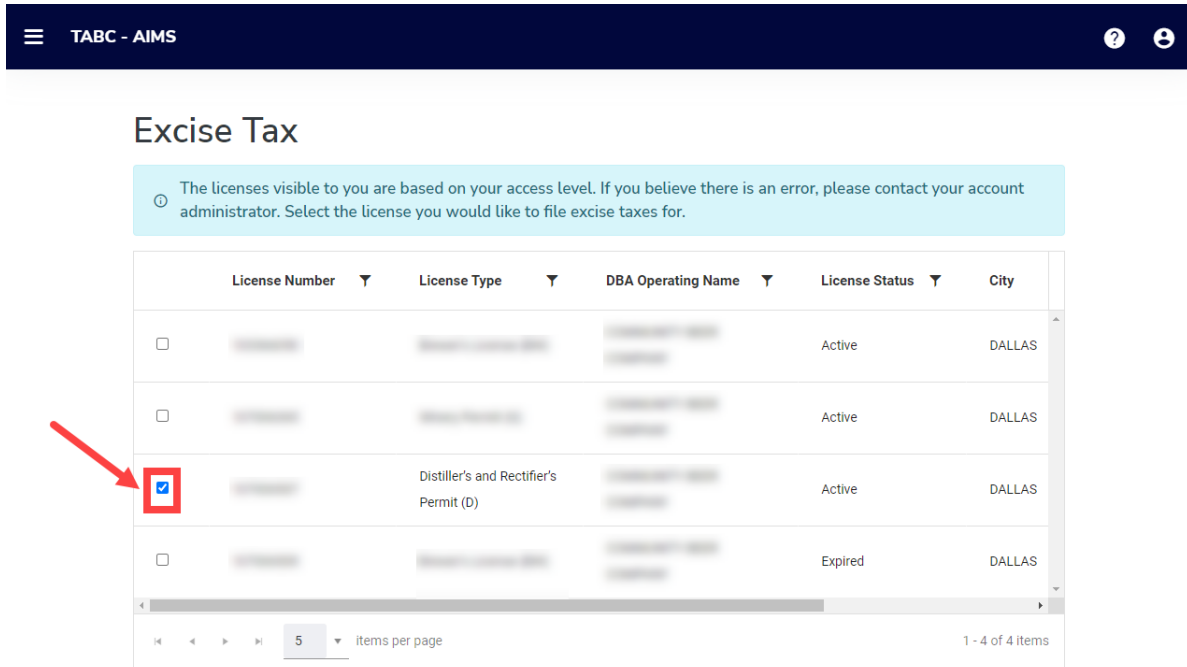
By selecting this checkbox, I swear that I have voluntarily executed this report.

[BACK](#)
PAY NOW

OPTION 2: ONLINE FILING

Complete steps 1-2 above.

3. Select the **checkbox** next to the license for which you need to submit excise taxes.

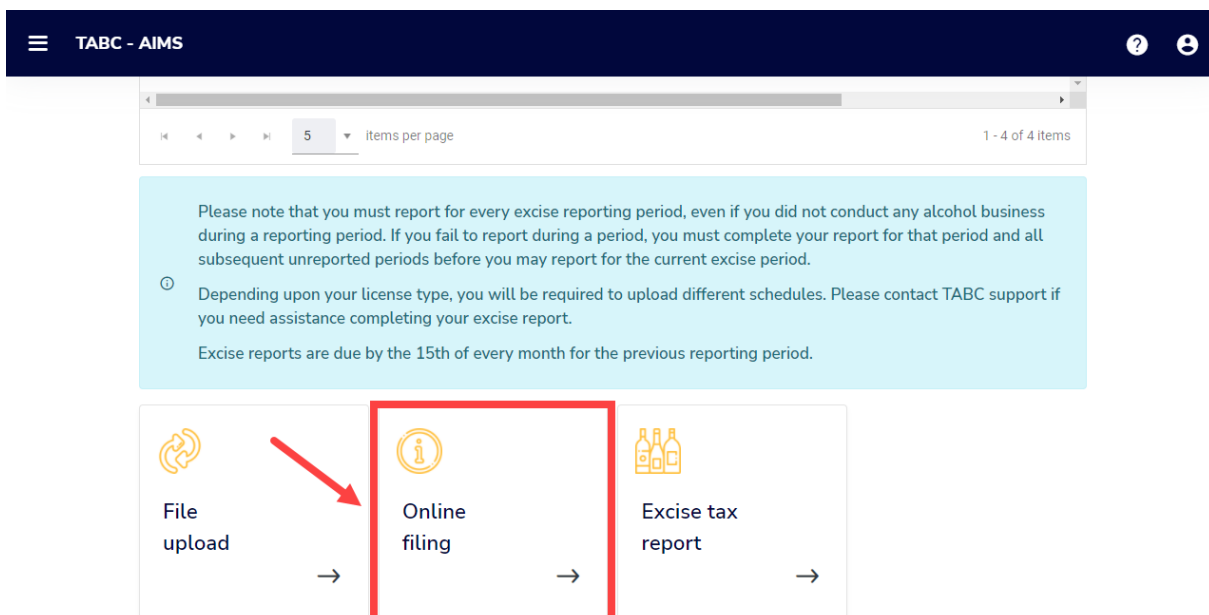


The licenses visible to you are based on your access level. If you believe there is an error, please contact your account administrator. Select the license you would like to file excise taxes for.

	License Number	License Type	DBA Operating Name	License Status	City
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	Active	DALLAS
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	Active	DALLAS
<input checked="" type="checkbox"/>	[REDACTED]	Distiller's and Rectifier's Permit (D)	[REDACTED]	Active	DALLAS
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	Expired	DALLAS

5 items per page | 1 - 4 of 4 items

4. Click the **Online filing** button.



Please note that you must report for every excise reporting period, even if you did not conduct any alcohol business during a reporting period. If you fail to report during a period, you must complete your report for that period and all subsequent unreported periods before you may report for the current excise period.

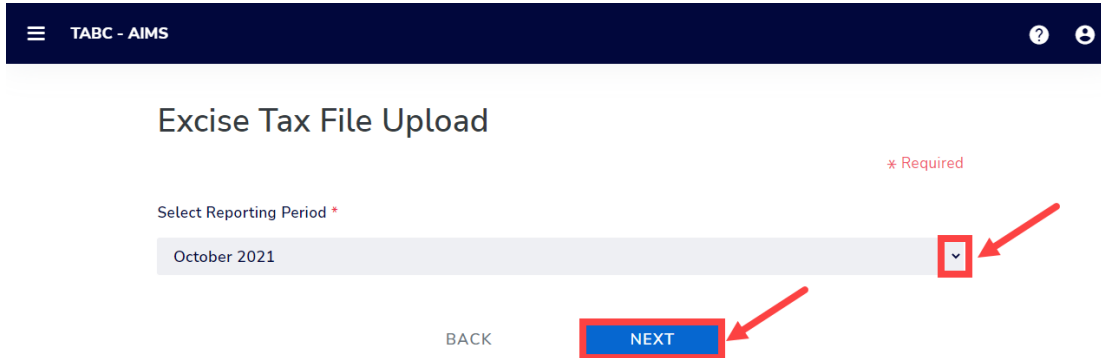
Depending upon your license type, you will be required to upload different schedules. Please contact TABC support if you need assistance completing your excise report.

Excise reports are due by the 15th of every month for the previous reporting period.

File upload → **Online filing** → Excise tax report →

5. **Select Reporting Period** from the dropdown list. You will typically be selecting the previous month as the reporting period.

Click the **Next** button.



6. If this is your first time submitting an excise tax report in AIMS, you'll need to enter an opening inventory. If this is not your first time submitting, skip to **Step 9**. The opening inventory is the total closing inventory from the previous reporting period. For more information, [view this document outlining important information for entering opening inventory in October 2021 for September reports](#). Enter opening inventory for each beverage category and click the **Add Record** button.

If you have **no records to add**, refer to the [How To Submit an Excise Tax Zero Shipment Report \(BB, BC, BW, BP, D, G, W, X and DS\) User Guide](#) for more information.

Note: You will not be required to enter Opening Inventory amounts for subsequent report filings. Please double-check your figures to ensure they are correct.



When complete, click **Add Record**.

TABC - AIMS

Submit Opening Inventory * Required

Add | **View**

Previous Bottled Inventory 0 Running Taxable Gallons 0 Running Taxable Units 0

Opening inventory Spirits (Gallons) Opening inventory: In-State Minis (Units)

[BACK](#) [ADD RECORD](#)

Alcohol Types and Descriptions Provided for Reference

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)

7. Click **View**.

TABC - AIMS Record is saved.

Submit Opening Inventory * Required

Add | **View**

Previous Bottled Inventory 0 Running Taxable Gallons 0 Running Taxable Units 0

Opening inventory Spirits (Gallons) Opening inventory: In-State Minis (Units)

[BACK](#) [ADD RECORD](#)



8. Check that the entries are correct.

Click the **Next** button.

Submit Opening Inventory

* Required

Alcohol	Opening inventory	Description
SPIRITS	100,000	Initial inventory
UNITS	50,000	Initial inventory

NEXT

AIMS will automatically display which schedules are required based on the permit.

9. Submit Schedule 1

Submit Schedule 1

* Required

Previous bottled inventory Spirits (Minis Units) # 50

Previous bottled inventory Spirits (Gallons) # 100

Running taxable gallons 100

Running taxable units 50

Alcohol Type * Transaction type *

Select Select

BACK **ADD RECORD**

Enter **Alcohol Type**: The alcohol type manufactured and/or sold on-premise or off-premise.



Choose from the options listed under Alcohol Type. Descriptions are provided below for reference.

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)

Select **Transaction Type** from the dropdown: Select either “Manufacture” or “Direct Sales.”

- Manufacture: Select and enter this option if the alcoholic beverage inventory is manufactured, e.g., a distillery reporting gallons of distilled spirits produced.
- Direct Sales: Select and enter if sales to sales made off-premise and sales made on-premise were conducted during the reporting period.

Enter **Quantity**: Gallon amounts cannot exceed four (4) decimal places to the right. You must enter units in decimals and not fractions.

Correct	Incorrect
101.3333	101 1/3

Enter **Sale Type** from the dropdown.

- OFFPREMISE – sold for off-premise consumption (“to-go”).
- ONPREMISE – sold for on-premise consumption.

Click the **Add Record** button when complete. Complete the form for each alcohol type you sell.

Submit Schedule1

ADD View

* Required

Previous bottled inventory Spirits (Minis Units) 50

Previous bottled inventory Spirits (Gallons) 100

Running taxable gallons 1100.5

Running taxable units 50

Alcohol Type * SPIRITS

Transaction type * Manufacture

Quantity * 100.5

BACK ADD RECORD

Notice the green message box in the upper-right corner confirming the record was saved.



Once all alcohol types have been entered, Click **View**.

TABC - AIMS

Submit Schedule1

Add **View**

* Required

Previous bottled inventory Spirits (Minis Units) 50 Previous bottled inventory Spirits (Gallons) 100 Running taxable gallons 1201

Running taxable units 60

Alcohol Type * Transaction type *

Select Select

Quantity *

BACK ADD RECORD

Check that the information is correct.

Click the **Next** button.

TABC - AIMS

Submit Schedule1

Add **View**

EXPORT TO EXCEL

Alcohol	Transaction	Quantity	Sale type
SPIRITS	Manufacture	100.5000	
UNITS	Manufacture	10.0000	

5 items per page 1 - 2 of 2 Items

NEXT

If no business was conducted for the reporting period, you may select **View** and click **Next** to proceed forward. [Watch this brief video clip for an example.](#)



10. Submit Schedule 2

TABC - AIMS

Submit Schedule2

Add View

* Required

Previous bottled inventory Spirits (Minis Units) #

Previous bottled inventory Spirits (Gallons) #

Running taxable gallons #

Running taxable units #

Exemption * Invoice number * Invoice date *

Alcohol Type * Permit *

[BACK](#) [ADD RECORD](#)

Select the appropriate **Exemption** from the dropdown list to report any exemptions.

Transaction Type	Description
CARRIER	Carrier claim
DESTRUCTIONS	Approved TABC destruction amount
EXPORTS	Out-of-state exports
LAB	Inventory used for lab use purposes
WHOLESALERS	Sales to wholesalers (applies only to G, D, W and X permittees)
MILITARY	Sales to military instillations
OTHER	You must receive TABC approval for exemption type. Email questions to our Excise Tax team at excisetax@tabc.texas.gov .

Enter **Invoice Number**.

Enter **Invoice Date**

Select **Alcohol Type** from the dropdown list. Choose the correct alcohol type from the Alcohol Type options. Review the list below for descriptions.

Alcohol Type	Description
SPIRITS	Distilled Spirits (Gallons)
UNITS	Distilled Spirits (Units)

Enter **Quantity**: Gallon amounts cannot exceed four (4) decimal places to the right. You must enter units using decimals and not fractions.

Correct 101.3333	Incorrect 101 1/3
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Enter **Permit**. The permit field is only required for Incoming, Wineries, Wholesalers or Distributors transaction types (see below for descriptions of each transaction type).

- For transaction type WHOLESALERS, enter the AIMS license or permit number for the receiving permittee. Enter only the numbers and do not include any leading letters.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)

Click the **Add Record** button when complete. Complete the form for each alcohol type you sell.



Submit Schedule2

Add View
* Required

Previous bottled inventory Spirits (Minis Units)

50

Previous bottled inventory Spirits (Gallons)

100

Running taxable gallons

200.5

Running taxable units

60

Exemption *

Wholesalers

Invoice number *

1211111

Invoice date *

10/01/2021

Alcohol Type *

SPIRITS

Quantity *

100

Permit *

565656

BACK
ADD RECORD



Once all alcohol types have been entered, click **View**.

TABC - AIMS

Submit Schedule2

Add **View**

* Required

Previous bottled inventory Spirits (Minis Units) 50

Previous bottled inventory Spirits (Gallons) 100

Running taxable gallons 200.5

Running taxable units 60

Exemption * Carrier

Invoice number * [input field]

Invoice date * 10/01/2021

Alcohol Type * Select

Permit * [input field]

BACK **ADD RECORD**

Check that the information is correct.

Click the **Next** button.

TABC - AIMS

Record is saved.

Submit Schedule2

Add **View**

EXPORT TO EXCEL

Invoice Date	Invoice Number	Permit	Quantity	Alcohol	Transaction
10/01/2021	1211111	565656	100.0000	SPIRITS	Wholesale

5 Items per page

NEXT



11. Submit Schedule 3



Submit Schedule3

Add View
* Required

Previous bottled inventory Spirits
(Minis Units)
50

Previous bottled inventory Spirits
(Gallons)
100

Running taxable gallons
100.5

Running taxable units
60

Transaction type *

Select ▼

Invoice number *

Invoice date *

10/01/2021

Alcohol Type *

Select ▼

Permit *

BACK
ADD RECORD

Select **Transaction Type** from the dropdown list. Select the only option: Bulk.

Enter **Invoice Number**.

Enter **Invoice Date**.

Enter **Quantity**. Gallon amounts cannot exceed four (4) decimal places to the right. You must enter units in decimals and not fractions.

Correct	Incorrect
101.3333	101 1/3

Enter **Permit**. TABC permit number of supplying permittees. Use the new AIMS license or permit number and enter only numbers with no leading letters.

Need help looking up a new AIMS license number? There are three ways to find it:

- [AIMS License Search](#)
- [TABC Licenses lookup table](#)
- [Public Inquiry](#)



Click the **Add Record** button when complete. Complete the form for invoice.

TABC - AIMS

Submit Schedule3

Add View

* Required

Previous bottled inventory Spirits (Minis Units) # 50

Previous bottled inventory Spirits (Gallons) # 100

Running taxable gallons 100.5

Running taxable units 60

Transaction type * Bulk

Invoice number * 1111112

Invoice date * 10/01/2021

Quantity * 50

Permit * 2323232

BACK **ADD RECORD**

Once all invoices have been entered, click **View**.

TABC - AIMS

Record is saved.

Submit Schedule3

Add **View**

* Required

Previous bottled inventory Spirits (Minis Units) # 50

Previous bottled inventory Spirits (Gallons) # 100

Running taxable gallons 100.5

Running taxable units 60

Transaction type * Select

Invoice number *

Invoice date * 10/01/2021

Quantity *

Permit *

BACK **ADD RECORD**



Check that the information is correct.

Click the **Next** button.

12. Submit Summary.

Select the **Alcohol Type** from the dropdown list.

Enter **Ending Inventory**.

Click **Add Record**.

Repeat this step for each alcohol type you sell.



13. When complete, click **Summary**.

TABC - AIMS

Submit Summary

* Required

+ Add **Summary**

Previous bottled inventory Spirits (Minis Units) 0

Previous bottled inventory Spirits (Gallons) 0

Running taxable gallons 100

Running taxable units 50

Alcohol Type *
Select

BACK ADD RECORD

14. Check that the information is correct.

Click the **Next** button.

TABC - AIMS

Submit Summary

* Required

+ Add **Summary**

EXPORT TO EXCEL

Alcohol	Ending inventory	
UNITS	100.0000	
SPIRITS	150.0000	

« ‹ › »

NEXT

Record is saved.
Record is saved.

15. Review the Attestation and click the **Submit** button.

Attestation

By submitting this report, you are representing to the Commission that you are legally authorized to do so on behalf of the entity/business listed as the permittee. Furthermore, you are affirming that all the information and facts stated in the report, or in any written instrument relating to or supplementing the report, are true, correct, and not misleading. A false or misleading statement may result in cancellation or suspension of the license or permit.

BACK

16. The payment screen will appear with the charges. Review the charges and scroll down.

If you submit payment through TEXNET, view the [How To Submit a TEXNET Payment User Guide](#) for more information.

Choose **Payment Type** from the dropdown list.

Select the **checkbox** to agree to the attestation.

Click the **Pay Now** button to be taken to Texas.gov for payment.

Texas Low Wine(TXLW)	0.204	\$1.02
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Grand Total:	\$148.67
Agency Fee:	\$148.67
2% Discount:	\$0.00
Credit:	\$0.00
Total Costs*:	\$148.67

Choose Payment Type *

Select

*This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

By selecting this checkbox, I swear that I have voluntarily executed this report.

BACK