



TEXAS ALCOHOLIC
BEVERAGE COMMISSION
Texans Helping Businesses & Protecting Communities

APPLICATION FOR DESTRUCTION OF ALCOHOLIC BEVERAGES

Date: _____

Trade name: _____

CLP Number: _____

Address: _____

City: _____

Telephone Number: _____

Fax Number: _____

Alcoholic Beverages to be destroyed must be separated by type as indicated below.

TABC APPROVAL

Exhibit A – Malt Beverage

Gallons Approved: _____

Exhibit B – Wine

Gallons Approved: _____

Exhibit C – Distilled Spirits

Gallons Approved: _____

Upon approval, the destruction is scheduled to take place on _____ at _____
(date) (time)

at the following location:

Location Name: _____

Street Address: _____

City: _____ State _____

Method of Destruction: _____

Reason for Destruction: _____

The information contained in this application for destruction is true and correct to the best of my knowledge.

Signature

Print or Type Name

Title

APPROVED:

TABC Representative

Date

INSTRUCTIONS – SEE REVERSE SIDE

FORM C-716 (09/2021)

DESTRUCTION OF ALCOHOLIC BEVERAGES INSTRUCTIONS

1. **IMPORTANT:** Prepare a separate exhibit for malt beverages and for distilled spirits and wine.
2. A copy of this Form C-716 must be sent to your nearest Texas Alcoholic Beverage Commission office by mail, facsimile or email to the attention of the Audit Supervisor. Call your designated Regional TABC Office to obtain their email or fax. Written approval for the destruction via this form must be received by the TABC Office in time to allow at least three working days prior to the proposed destruction date. A computerized listing of the products to be destroyed may be attached providing the required information to include quantity, description, type and package is provided in the listing.
3. Upon receipt of the application, the TABC Office will review and calculate the gallonage related to the destruction. An approved copy of the form will be returned to the permit or license holder authorizing the destruction. Based on the size of the destruction and additional factors, TABC may elect to physically witness the destruction and will contact your representative to arrange to inspect the merchandize prior to authorizing the destruction.
4. If TABC elects not to witness the destruction, it will be necessary for a representative of the permit or license holder to witness the destruction and prepare an affidavit of the destruction for documentation purposes. A copy of Form C-716 along with attached inventory documents (exhibits) and internal affidavit should be filed with permit or license holder's file for documentation and audit purposes.
5. If the merchandise was destroyed off your licensed premises, a receipt signed and dated by a representative of the landfill or other location where the merchandise was destroyed should also be attached to your file copy and retained in your files.
6. One executed copy of Form C-716, without support documents, should be attached to the permit or license holder's monthly excise tax report submitted to TABC HQ to support the destruction claimed.

Exhibit A – Malt Beverages to be Destroyed

7. "Brand" refers to the name reflected on the product label.
8. "Packages to be Destroyed" refers to the number of containers per package and the size of the container (i.e. ½ bbl., 24/16 oz., 24/12 oz., etc.). List the number of cases under the proper size on the exhibit. If less than a case is destroyed, show the bottles destroyed as a fraction of the original case size (e.g. 6 twelve ounce bottles destroyed which were out of a 24/12 oz. case will be shown as 6/24 under the 24/12 oz. column.)
9. "Miscellaneous Sizes" show any package sizes destroyed that are not preprinted (i.e. 12/33.8 oz., 48/7 oz., etc.).
10. "Total" show totals for any package sizes that have entries.
11. Additional exhibits may be used if destruction size requires it. Any additional pages used should be numbered 1 of 3, 2 of 3, etc. and a grand total of all pages must be shown.

Exhibit B – Wine to be Destroyed

12. "Class of Beverage" should indicate low wine, high wine, or sparkling wine.
13. "Cases or Bottles" should indicate the number of cases to be destroyed. If items to be destroyed are less than one case indicate the number of bottles to be destroyed.

14. "Bottle Size" indicates the size container in which the wine is packaged (750 ml., liter, 1.75 liter, etc.).
15. "Bottles per Case" indicates the number of bottles in each case to be destroyed. If the items shown in the column titled "Cases or Bottles" are bottles, leave this column blank for that item.
16. "Wine Gallons per Unit" represents the wine gallons per case if cases are used in the column titled "Cases or Bottles" or the wine gallons per bottle if bottles were use.
17. The three columns shown under "Wine Gallons" should reflect the product of the amounts entered "Cases or Bottles" times "Wine Gallons per Unit". The product should be entered in the column corresponding with the entry in the column titled "Class of Beverage".

Exhibit C – Distilled Spirits to be Destroyed

18. "Class of Beverage" should indicate distilled spirits or distilled spirits miniatures.
19. "Cases or Bottles" should indicate the number of cases to be destroyed. If items to be destroyed are less than one case indicate the number of bottles to be destroyed.
20. "Bottle Size" indicates the size container in which the distilled spirits are packaged (750 ml., liter, 1.75 liter, etc.).
21. "Bottles per Case" indicates the number of bottles in each case to be destroyed. If the items shown in the column titled "Cases or Bottles" are bottles, leave this column blank for that item.
22. "Wine Gallons per Unit" represents the wine gallons per case if cases are used in the column titled "Cases or Bottles" or the wine gallons per bottle if bottles were use. This column is left blank if "Class of Beverage" reflects distilled spirits miniatures.
23. The "Distiller Spirit" column should reflect the product of the amounts entered "Cases or Bottles" times "Wine Gallons per Unit".
24. "Distilled Spirits Miniatures" should reflect the total number of bottles (units) of distilled spirits miniatures to be destroyed. This total will be the product of the entry in the column titled "Cases or Bottles" multiplied by the amount entered under the column titled "Bottles per Case".

EXHIBIT C – DISTILLED SPIRITS TO BE DESTROYED

Class of Beverage	Cases or Bottles	Bottle Size	Bottles Per Case	Wine Gallons Per Unit	Distilled Spirits	Distilled Spirits Miniatures
TOTAL						

STATE OF TEXAS

COUNTY OF TRAVIS

INTERNAL DESTRUCTION AFFIDAVIT

Trade name: _____ CLP Number: _____ Date: _____

Address: _____ City: _____

THAT, I, _____, an authorized representative of the above license or permit holder, on this date witnessed the destruction of alcoholic beverages described on the attached Exhibits for beer, ale, wine and/or distilled spirits. The destruction was pre-approved by TABC as noted by the attached Form C-716 dated _____.

Method of Destruction: _____

The information contained in this destruction affidavit is true and correct to the best of my knowledge.

Signature

Sworn to and subscribed before me, this _____ day of _____, 20____, to certify which witness my hand and seal of office.

seal

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS